



Validation Checklist

Use with form no.5:

Application for outline planning permission with some matters reserved.

NATIONAL REQUIREMENTS (see Guidance Notes for further details)

- Completed form (4 copies unless the application is submitted electronically), including:
 - The completed Ownership Certificate (A, B, C or D – as applicable) as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995
 - Agricultural Holdings Certificate as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995
 - In addition, where Ownership Certificates B, C or D have been completed, notice(s) as required by Article 6 of the Town and Country Planning (General Development Procedure) Order 1995 must be given and/or published in accordance with this Article
- Plans which identify the land to which the application relates drawn to an identified scale of 1:1250 or 1:2500 for a location plan **and** 1:500 or 1:200 for a site plan and showing the direction of North (4 copies unless the application is submitted electronically)
- A copy of other plans and drawings or information necessary to describe the subject of the application (4 copies unless the application is submitted electronically) including:
 - Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries
- Design and Access Statement, unless the application is solely for engineering operations
- The appropriate fee

LOCAL REQUIREMENTS – may include some or all of the following as appropriate: (see Guidance Notes for further details)

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| • Affordable Housing Statement | • Parking Provision |
| • Biodiversity Report | • Planning Obligations in a draft Unilateral Undertaking |
| • Environmental Statement | • Refuse storage provision |
| • Flood Risk Assessment, if required | • Retail assessment |
| • Gypsy & Traveller Questionnaire | • Street scene elevation |
| • Heritage Statement | • Structural Survey |
| • Land Contamination assessment | • Sustainability Report |
| • Landfill Pro forma | • Transport Assessment |
| • Landscaping proposals | • Tree survey/Constraints plan/Arboricultural implications |
| • Lighting assessment | • Ventilation/Extraction Statement |
| • Noise assessment | • Metric Scale Bar on Plans submitted |
| • Open Space Assessment | |

P.T.O.

In addition, attention is drawn to the requirements of DCLG Circular 01/2006 that outline applications must include the following information:

- **Use** – the use or uses proposed for the development and any distinct development zones within the site identified.
- **Amount of development** – the amount of development proposed for each use⁹.
- **Indicative layout** – an indicative layout with separate development zones proposed within the site boundary where appropriate.
- **Scale parameters** – an indication of the upper and lower limits for height, width and length of each building within the site boundary.
- **Indicative access points** – an area or areas in which the access point or points to the site will be situated.