



# Validation Checklist

*Use with form no.7:*

## Application for planning permission and Conservation Area consent for demolition in a Conservation Area.

### NATIONAL REQUIREMENTS (see Guidance Notes for more details)

- Completed form (4 copies unless the application is submitted electronically), including:
  - The completed Ownership Certificate (A, B, C or D – as applicable) as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995 and by Regulation 6 of the Planning (Listed Building and Conservation Areas) Regulations 1990
  - Agricultural Holdings Certificate as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995
  - In addition, where Ownership Certificates B, C or D have been completed, notice(s) as required by Article 6 of the Town and Country Planning (General Development Procedure) Order 1995 and by Regulation 6 of the Planning (Listed Building and Conservation Areas) Regulations 1990 must be given and/or published in accordance with this Article and Regulation
- Plans which identify the land to which the application relates drawn to an identified scale of 1:1250 or 1:2500 for a location plan **and** 1:500 or 1:200 for a site plan and showing the direction of North (4 copies unless the application is submitted electronically)
- A copy of other plans and drawings or information necessary to describe the subject of the application (4 copies unless the application is submitted electronically) including:
  - Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries
  - Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100)
  - Existing and proposed floor plans (e.g. at a scale of 1:50 or 1:100)
  - Existing and proposed site sections and finished floor and site levels (e.g. at a scale of 1:50 or 1:100)
  - Roof plans (e.g. at a scale of 1:50 or 1:100)
- Design and Access Statement, unless the application is solely for engineering operations
- The appropriate fee

### LOCAL REQUIREMENTS – may include some or all of the following as appropriate: (see Guidance Notes for more details)

- Affordable Housing Statement
- Biodiversity Report
- Environmental Statement
- Flood Risk Assessment, if required
- Gypsy & Traveller Questionnaire
- Heritage Statement
- Land Contamination assessment
- Landfill Pro forma
- Landscaping proposals
- Lighting assessment
- Noise assessment
- Open Space Assessment
- Parking Provision
- Planning Obligations in a draft Unilateral Undertaking
- Refuse storage provision
- Retail assessment
- Street scene elevation
- Structural Survey
- Sustainability Report
- Transport Assessment
- Tree survey/Constraints plan/Arboricultural implications
- Ventilation/Extraction Statement
- Metric Scale Bar on Plans submitted