



Validation Checklist

Use with form no.8:

Application for planning permission and Listed Building consent

NATIONAL REQUIREMENTS (see Guidance Notes for more details)

- Completed form (4 copies unless the application is submitted electronically), including:
 - The completed Ownership Certificate (A, B, C or D – as applicable) as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995 and by Regulation 6 of the Planning (Listed Building and Conservation Areas) Regulations 1990
 - Agricultural Holdings Certificate as required by Article 7 of the Town and Country Planning (General Development Procedure) Order 1995
 - In addition, where Ownership Certificates B, C or D have been completed, notice(s) as required by Article 6 of the Town and Country Planning (General Development Procedure) Order 1995 and by Regulation 6 of the Planning (Listed Building and Conservation Areas) Regulations 1990 must be given and/or published in accordance with this Article and Regulation
- Plans which identify the land to which the application relates drawn to an identified scale of 1:1250 or 1:2500 for a location plan and 1:500 or 1:200 for a site plan and showing the direction of North (4 copies unless the application is submitted electronically)
- A copy of other plans and drawings or information necessary to describe the subject of the application (4 copies unless the application is submitted electronically) including:
 - Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries
 - Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100)
 - Existing and proposed floor plans (e.g. at a scale of 1:50 or 1:100)
 - Existing and proposed site sections and finished floor and site levels (e.g. at a scale of 1:50 or 1:100)
 - Roof plans (e.g. at a scale of 1:50 or 1:100)
- Design and Access Statement
- The appropriate fee

LOCAL REQUIREMENTS – may include some or all of the following as appropriate:
(see Guidance Notes for more details)

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| • Affordable Housing Statement | • Parking Provision |
| • Biodiversity Report | • Planning Obligations in a draft Unilateral Undertaking |
| • Environmental Statement | • Refuse storage provision |
| • Flood Risk Assessment, if required | • Retail assessment |
| • Gypsy & Traveller Questionnaire | • Street scene elevation |
| • Heritage Statement | • Structural Survey |
| • Land Contamination assessment | • Sustainability Report |
| • Landfill Pro forma | • Transport Assessment |
| • Landscaping proposals | • Tree survey/Constraints plan/Arboricultural implications |
| • Lighting assessment | • Ventilation/Extraction Statement |
| • Noise assessment | • Metric Scale Bar on Plans submitted |
| • Open Space Assessment | |