

Epping Town Neighbourhood Plan
Inspector's clarification meeting on the interim assessment

Wednesday 30/4/25 @ 10:15
Via Teams

Attendees

Ann Skippers (AS)	Neighbourhood Plan Examination Inspector
Beverley Rumsey (BR)	Epping Town Council (ETC)
Nigel Avey (NA)	ETC
Martin Small (MS)	ETC
Matt Cranitch (MC)	Epping Forest District Council (EFDC)
Tania Drew (TD)	EFDC

Meeting Notes

General		Actions
1.0	Purpose of the meeting: AS clarified the purpose of the meeting is to set out procedures and expectations following issue of the ' <i>Questions of Clarification and Note of Interim Findings from the Examiner to the Town Council and EFDC</i> ' and highlighted this is not a hearing session.	
2.0	Publicising: AS confirmed it is acceptable to publicise that this meeting has taken place.	ETC
Questions for clarification		
3.0	General: Epping Town Council were asked to keep responses to the Inspector's interim findings and queries as simple and as straight forward as possible.	ETC
4.0	Question 1: Epping Town Council were asked to respond only with the dates of the pre-submission (Regulation 14) consultation period.	ETC
5.0	Question 2: Epping Town Council were asked to clarify where the term ' <i>greenway</i> ' is taken from and provide links to supporting documentation.	ETC
6.0	Question 3: AS highlighted she is seeking clarification to whether character appraisals and design documents had been published or made available during the consultation.	ETC
7.0	Question 4:	ETC

	AS clarified Policy 9 does not currently align with the EFDC Local Plan. Depending on the intent of the policy, and if supported by robust evidence, this may be acceptable.	
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Interim Findings and Likely Recommended Modifications to the Plan and its Policies		
8.0	Scope for editing: AS clarified ETC should only respond to the issues set out in the Examiners note. Deleting sections might be appropriate, for example where there are duplications, where text is out of date, or where information can be found elsewhere such as in the EFDC Local Plan. Great care should be taken when considering adding something new as it may be necessary to reconsult. However, updates necessary for accuracy and clarity might be appropriate.	ETC
Next steps		
9.0	Drafting modifications ETC will draft a response to the Examiners note and issue to EFDC for review prior to issuing to AS for her consideration.	ETC/EFDC
10.0	Timetable It was agreed a response will be returned to AS by end of May. This deadline could be reviewed if necessary.	ETC/EFDC