**Termination of Tenancy – Garage**

**Note:** This form must be completed by the tenant(s) only.

**Full Garage Address:**

**Name(s):**

**Address:** (current and forwarding if you are moving)

**Notice of Termination:** I hereby give **1 weeks’ notice** to terminate the garage tenancy, effective by noon on: Monday, (insert date)

**Reminders:**

* The garage must be cleared of all possessions.
* Any remaining items will be disposed of and recharged back to you
* Email an internal picture of the cleared garage and a picture of the secured door to confirm clearance. (garages@eppingforestdc.gov.uk)
* Rent will be charged until keys are returned to Epping Forest District Council

(If you are joint tenants on your garage tenancy both will need to sign below)

**Signature 1**

**Signature 2**

**Date:**

**Return to: *Garage Officer,*** *Epping Forest District Council, Civic Offices, Epping, Essex, CM16 4BZ* ***Tel:*** *01992 564545* ***Email:****garages@eppingforestdc.gov.uk*