

## Request for a copy of the lists of postal and proxy voters

Name of electoral area: (e.g ward/division/parish/constituency/voting area)		Date of election	
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The lists of postal and proxy voters are maintained and held locally by the Electoral Registration Officer. Some elections/referendums cover more than one registration area so you may need to make separate requests to **each of the relevant Electoral Registration Officers**. Contact details can be found on [www.yourvotematters.co.uk](http://www.yourvotematters.co.uk).

This form must be completed by the candidate.

Name of Candidate	
I declare that I am a candidate / party list election agent at the above named election. I will use my copy of the absent vote list (postal and/or proxy voters list) for <b>electoral purposes only</b> . I will only allow others who are assisting me in my campaign to use my copy of this data for the same purposes only. I understand that any use other than electoral purposes is illegal and is punishable by a fine. In England and Wales, the fine is unlimited.	
Signature of Candidate	

Application and delivery details		
My application is for the absent vote list in (you may tick as many boxes that you wish):		
The current list of postal voters		
The current list of proxy voters		
The final list of postal voters		
The final list of proxy voters		
Please supply the data in <b>(please tick one box only)</b> :		
Data format (excel)		
Hard copy (PDF) format		
Paper format		
Delivery address:	Both data and hard copy will be emailed. Paper copies <b>must</b> be collected.	

Contact details (in case of query)	
Telephone	
Mobile	
Email	

The Electoral Registration Officer is the data controller.

For further information relating to the processing of personal data please see the Council's website.

The data controller will only use the information you provide on this form for electoral purposes and will look after your personal information securely, following data protection legislation. The data controller will not give personal information about you and the personal information you may provide on other people to anyone else or another organisation unless required to by law.

The lawful basis to collect the information in this form is that it is necessary for the performance of a task carried out in the public interest and exercise of official authority as vested in the Electoral Registration Officer as set out in Representation of the People Act 1983 and associated regulations.

After the election if you are not elected you should confidentially destroy these lists you have been supplied with or return to the Elections Office when you submit your expenses return.

Electoral Registration Officer  
Epping Forest District Council  
Civic Offices  
323 High Street  
Epping  
CM16 4BZ

Phone: 01279564411

Email: [elections@eppingforestdc.gov.uk](mailto:elections@eppingforestdc.gov.uk)